

# Secure Access File Exchange (SAFE)

## Frequently Asked Questions

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### General Questions

Q – What is SAFE?

A – SAFE—the Secure Access File Exchange—is a secure tool developed by DPI to provide secure, or confidential, data and reports to districts. For more information about SAFE visit our tools page: [http://wise.dpi.wi.gov/wise\\_analysisistools](http://wise.dpi.wi.gov/wise_analysisistools).

SAFE is used to provide AMAO District Profile Reports for districts with English language learners, Student Growth Percentile Reports, Value-Added Growth Reports, and School Report Cards.

Q – Where do I log in to SAFE?

A – You may log in from both the [WINSS page](#), and directly from the [LDS webpage](#). Your username and password for SAFE is the same as for ASM and MDAT (other secure tools).

Q – I am the district security administrator for my district. How do I know what role I should assign to a user of SAFE?

A – For more information on our security model and how to get access please visit the secure home information page at [http://wise.dpi.wi.gov/wise\\_securehomeinfo](http://wise.dpi.wi.gov/wise_securehomeinfo).

Remember that all reports available through SAFE are confidential and should only be made available to authorized personnel.

Q – What are future plans for using SAFE?

A – SAFE will be used as a way to provide secure, or confidential, data and reports to districts.

### Access Questions

Q – How do I know if I have access to SAFE?

A – If you have been granted access to SAFE, you will see the Secure Access File Exchange listed on the secure home landing page after you log in using your WAMS ID and password.

For more information on our security model and how to get access please visit the secure home information page at [http://wise.dpi.wi.gov/wise\\_securehomeinfo](http://wise.dpi.wi.gov/wise_securehomeinfo).

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Q – I have a WAMS ID but have been unable to access SAFE. Why?

A – If you have a WAMS ID but cannot log in to [Secure Home](#) you may not yet have been given access to SAFE. To be given access, first check this list to make sure your district is authorized to use secure tools:  
<https://apps2.dpi.wi.gov/ldsutil/admin/>.

If your district IS on the list, contact the administrator provided on the list to request access to SAFE.

For more information on our security model and how to get access please visit the secure home information page at [http://wise.dpi.wi.gov/wise\\_securehomeinfo](http://wise.dpi.wi.gov/wise_securehomeinfo).

Q – I am a district superintendent or district security administrator: How do I give access to SAFE for a staff member that isn't currently using any secure tools (SAFE, MDAT, or ASM)?

A – For more information on our security model and how to get access please visit the secure home information page at [http://wise.dpi.wi.gov/wise\\_securehomeinfo](http://wise.dpi.wi.gov/wise_securehomeinfo).

Q – I want to use Access Manager to give myself and/or others in my district access to SAFE. How do I do this?

A – For more information on our security model and how to get access please visit the secure home information page at [http://wise.dpi.wi.gov/wise\\_securehomeinfo](http://wise.dpi.wi.gov/wise_securehomeinfo).

### ***Accessing AMAO District Profile Reports***

Q – I have access to MDAT and want to access my district's AMAO report. Where is it?

A – AMAO reports are provided to districts through an LDS tool called SAFE—the Secure Access File Exchange. This is a different tool than MDAT. You need to be given access to SAFE to access your district's AMAO District Profile Report.

If you are a district superintendent or district security administrator, you may add access to SAFE for yourself using ASM (the same tool you use to give access to MDAT).

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Q – I am not seeing the AMAO District Profile Report or SAFE anywhere in the application. Why?

A – You may not be in the SAFE application. There are currently three secure reporting tools to which you could have access: MDAT (an analysis tool), WISEdash (an analysis tool) and SAFE. If you see this [landing page](#), you are actually logged into MDAT, and not SAFE, and should click on the “Secure Home” link on the left-hand side of the MDAT screen. You will see SAFE listed On the Secure Home screen, if you have access to the tool.

If you have access to MDAT but not SAFE, you need to be given access to SAFE.

For more information on our security model and how to get access please visit the secure home information page at [http://wise.dpi.wi.gov/wise\\_securehomeinfo](http://wise.dpi.wi.gov/wise_securehomeinfo).

If you are logged into SAFE, you will see this [landing page](#). If you are logged into SAFE and are unable to find your district’s AMAO reports, please contact [Help Desk](#).